



## MINUTES OF THE BOARD MEETING

**TUESDAY, JANUARY 31, 2017**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, January 31, 2017, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:05 p.m. by Chair MacNeil.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Charbonneau

2. Roll Call

Chair MacNeil noted that all Trustee Vernal and Student Trustee Tripodi were excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
Pat Vernal				✓
<b>Student Trustees</b>				
Kira Petriello	✓			
Nico Tripodi				✓

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of January 31, 2017, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the Agenda.

**5. Approval of Minutes of the Board Meeting**

**5.1 December 20, 2016**

Moved by Trustee Sicoli

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 20, 2016, as presented.

**CARRIED**

**5.2 January 17, 2017**

Moved by Trustee Sicoli

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of January 17, 2017, as presented.

**CARRIED**

**6. Consent Agenda Items**

Trustee Nieuwesteeg requested Items A6.1.1 and A6.1.2 be held. These items were moved to Committee and Staff Reports Section C4 of the agenda.

**6.1 Unapproved Minutes of the Committee of the Whole Meeting of January 17, 2017 and Consideration of Recommendations**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of January 17, 2017, as presented.

**6.1.1 Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee Report**

Moved to Section C4

**6.1.1.1 Attendance Area Review Correspondence as of January 27, 2017**

Moved to Section C4.1

**6.1.2 Design of System Priorities and Budget 2017-2018 Consultation and Collaboration Schedule**

**THAT** the Niagara Catholic District School Board approve the report on the Design of System Priorities and Budget 2017-2018 Consultation and Collaboration Schedule, as presented.

**6.2 Approved Minutes of the Niagara Catholic Staff Wellness Committee Meeting of November 22, 2016**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Staff Wellness Committee Meeting of November 22, 2016, as presented for information.

**6.3 Approved Minutes of the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee of December 6, 2016**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools Ad Hoc Public Meeting of December 6, 2016, as presented for information.

**6.4 Approved Minutes of the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee of December 14, 2016**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools Ad Hoc Public Meeting of December 14, 2016, as presented for information.

**6.5 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of December 7, 2017**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of December 7, 2016, as presented.

**6.6 Extended Overnight Field Trip, Excursion and Exchange**

Presented for information

**6.7 In-Camera Items F1, F2, F4, F5, and F6**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board adopt the consent agenda items.

**CARRIED**

## **B. DELEGATIONS/PRESENTATIONS**

### **1. Protocol Between Niagara Catholic District School Board and the Niagara Regional Police Service and School Resource Officers**

Lee Ann Forsyth-Sells, Superintendent of Education provided background information on the Protocol between Niagara Catholic District School Board and the Niagara Regional Police Service and School Resource Officers. Superintendent Forsyth-Sells welcomed Police Chief McGuire and the School Resource Officers from the Niagara Regional Police Service Constable Thiessen and Constable Marynuik.

Chief McGuire presented comments on behalf of the Niagara Regional Police Service.

Constables Thiessen and Marynuik highlighted the benefits of resource programs within the Niagara Catholic Schools.

Copies of the Protocol will be distributed to all Principals and Vice-Principals and posted to My Niagara Catholic.

Trustee Charbonneau expressed his gratitude to the success of the program and the leadership of Chief McGuire.

Director Crocco recognized the strong relationship between Niagara Catholic District School Board and the Niagara Regional Police Service and the tangible ways the program has benefited the students of Niagara Catholic. Director Crocco also recognized the leadership of Superintendent Forsyth-Sells on the Police Protocol Committee.

Chair MacNeil, along with Director Crocco, presented Chief McGuire and Constables Thiessen and Marynuik with a Niagara Catholic District School Board gift of appreciation.

## **C. COMMITTEE AND STAFF REPORTS**

### **1. School Excellence Program – Sacred Heart Catholic Elementary School**

Mark Lefebvre, Superintendent of Education provided background information on the monthly School Excellence Program and introduced Irene Ricci, Principal of Sacred Heart Catholic Elementary School.

Principal Ricci, with the assistance of students, staff and parents showcased Sacred Heart Catholic Elementary School as part of the School Excellence Program.

Chair MacNeil, Vice-Chair Burtnik, along with Trustees Nieuwesteeg and Fera, thanked Principal Ricci, the staff, students and parents for their presentation and performance.

### **2. Niagara Catholic System Priorities Mid-Year Achievement Report 2016-2017**

Director Crocco, along with Senior Administrative Staff presented highlights of the Niagara Catholic System Priorities Mid-Year Achievement Report 2016-2017.

Director Crocco and Senior Staff answered questions of Trustees.

On behalf of the Board, Chair MacNeil congratulated and thanked Director Crocco and Senior Administrative Council for the thoroughness of the report.

**3. Financial Report 2016-2017 as at December 31, 2016**

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report 2016-2017 for information.

Superintendent Vetrone answered questions of Trustees.

**4. Saint Michael Catholic and Saint Paul Catholic Elementary and Secondary Family of Schools Ad Hoc Attendance Area Review Committee Report**

Trustee Nieuwesteeg, Chair of the Ad Hoc Attendance Area Review Committee noted one e-mail of correspondence received prior to the Board meeting to be included with the other correspondence under Item A6.1.1.1. Copies of the correspondence were distributed to the Board.

Trustee Nieuwesteeg highlighted the process of the Ad Hoc Attendance Area Review Committee and expressed appreciation to Superintendent Farrell and the Committee.

Director Crocco and Superintendent Farrell answered questions of Trustees.

Moved by Trustee Fera

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the following revisions to the current attendance area boundaries for Father Hennepin Catholic, Loretto Catholic, and Our Lady of Mount Carmel Catholic Elementary Schools, as presented.

1. **THAT** as of February 1st, 2017 the boundary description for Father Hennepin Catholic Elementary School be revised from:

**East:** Commencing on the Niagara River to

**South:** Corfield St. (and its projection) to Stanley Ave to the Welland River to

**West:** Wilson Cres. (and its projection) to McLeod Rd to Dell Ave (including) (and its projection) to the power transmission lines to Drummond Rd to Culp St. to Franklin Ave (including)

**North:** to Lundy's Lane (centreline) to Ferry Ave. (centreline) to the extension of Magdalen St. to the point of commencement on the Niagara River.

To now be described as

**East:** Commencing on the Niagara River to Corfield Street (and its projection) to Stanley Avenue (including), south to the Welland River,

**South:** Welland River to the projection of Wilson Crescent,

**West:** **Projection of Wilson Crescent north to Oldfield Road, Oldfield Road (including) to point where it meets Dorchester Road,** northeast along power transmission lines, north to projection of Wilson Crescent, north on Wilson Crescent (including) to McLeod Road (centreline) to Dell Avenue (including) and its projection to the power transmission lines to Drummond Road (including) to Culp Street west on Culp Street (including) to Franklin Avenue north on Franklin Avenue (including) to Lundy's Lane

**North:** east on Lundy's Lane (centerline) to Ferry Avenue (centerline) and its projection to the point of commencement at Niagara River.

**THAT** as of February 1st, 2017, the boundary description for Loretto Catholic Elementary School be revised from:

**East:** Commencing on Montrose Road (centreline) at Lundy's Lane (centreline) to

**South:** McLeod Road (centreline) to

**West:** Thorold Townline Road (centreline)

**North:** Lundy's Lane (centreline) to the point of commencement on Montrose Road

To now be described as:

**East: Commencing on Kalar Road at Catalina Street, east on Catalina Street (excluding) to Pitton Road, south on Pitton Road (excluding), to Ethel Street (excluding) to Sherri Avenue (excluding) to Alfred Street (excluding) to Charnwood Avenue, east along Charnwood Avenue (excluding) to south entrance and Montrose Road, Montrose Road to McLeod Road.**

**South:** McLeod Road (centerline) to Thorold Townline Road,

**West:** North on Thorold Townline Road (centerline) to Lundy's Lane, west on Lundy's Lane (centerline) to Garner Road, **south on Garner Road (centerline) to Forestview Boulevard**

**North: east on Forestview Boulevard (centerline) to St. Michael Avenue (excluding), north to Angie Drive, east along Angie Drive (excluding) and excluding Mildred Court, to Kalar Road, north on Kalar Road (excluding) to point of commencement at Catalina Street.**

**THAT** as of February 1st, 2017 the boundary description for Our Lady of Mount Carmel Catholic Elementary School be revised from:

**East:** Commencing on Glenholme Ave. (excluding – and its projection) to Lundy's Lane (centreline) to Franklin Ave (excluding) to Culp St. (excluding) to Drummond Rd (excluding) to the power transmission lines to Dell Ave. (excluding – and its projection) to McLeod (excluding) to Wilson Cres. (excluding – and its projection) to

**South:** the Welland River to

**West:** Thorold Townline Road (centreline) to

**North:** McLeod Road to Montrose to Lundy's Lane (centreline) to the hydro canal to Hwy 420 to the point of commencement on Glenholme Ave

To be described as:

**East:** Commencing at Hwy 420 to Glenholme Avenue (excluding and its projection) to Lundy's Lane (centreline) to Franklin Avenue (excluding) to Culp Street (excluding) to Drummond Road (excluding) to the power transmission lines to Dell Avenue (excluding – and its projection) **to McLeod Road (excluding) to Wilson Crescent (excluding – and its projection) to power transmission lines and projection to Dorchester Road where it meets Oldfield Road, east along Oldfield Road (excluding)** to projection of Wilson Crescent, to Welland River

**South:** Welland River to Thorold Townline Road

**West:** Thorold Townline Road (centreline) north to McLeod Road (centreline), east to Montrose Road (centreline), **north to Charnwood Avenue, south entrance, west on Charnwood Avenue (including), north on Charnwood Avenue (including) to Alfred Street, west on Alfred Street (including) to Sherri Avenue, north on Sherri Avenue (including) to Ethel Street, west on Ethel Street (including), to Pitton Road, north on Pitton Road (including), to Catalina Street, west on Catalina Street (including) to Kalar Road, south on Kalar Road to Angie Drive (including) and including Mildred Court, to St. Michael Avenue (including), south to Forestview Blvd.**

**(centreline) west to Garner Road (centreline), north on Garner Road (centreline) to Kalar Road (including)**

**North:** East from Kalar Road on Lundy's Lane (centreline) to the hydro canal to point of commencement at Hwy 420.

2. **THAT** students, who are currently in Grade 7 at Loretto Catholic Elementary School and have been affected by the proposed boundary changes be grandfathered, including siblings, until completion of Grade 8 commencing September 2017. If required, transportation will continue until the current Grade 8 student graduates from Loretto Catholic Elementary School.

3. **THAT**, in compliance with Board Policy 301.1 Admission of Elementary and Secondary Students Policy, the siblings of the grandfathered students for the 2017-2018 school year at Loretto Catholic Elementary School may apply to continue to attend Loretto Catholic Elementary School commencing in September 2018 as an Out of Boundary student without transportation.

4. **THAT**, in compliance with Board Policy 301.1 Admission of Elementary and Secondary Students Policy, effective for September 2017 only, students who currently attend Loretto Catholic Elementary School from outside the current and revised attendance boundary of Loretto Catholic Elementary School, and their school age siblings, be permitted to apply for out of boundary admission to Loretto Catholic Elementary School without transportation.

5. **THAT**, in compliance with Board Policy 301.1 Admission of Elementary and Secondary Students Policy and Board approved motions for Loretto Catholic Elementary School, effective February 1st 2017, out of boundary requests for Loretto Catholic Elementary School boundary will not be granted.

6. **THAT**, in compliance with Board Policy 500.2 Student Transportation Policy, during the transition of school boundary descriptions from February 1<sup>st</sup>, 2017 to June 30<sup>th</sup>, 2017, transportation will continue to be provided for students who have been affected by the attendance boundary changes.

**CARRIED**

**4.1 Attendance Area Review Correspondence as of January 27, 2017**

Presented for information.

As requested, Director Crocco will provide Trustees with a copy of the letter to parents outlining the new attendance and boundaries for the information of Trustees.

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Director Crocco distributed a Christmas card received by him with comments from Mayor Augustine to the Board of Trustees.

**2. Report on Trustee Conferences Attended**  
**2.2 OCSTA Video – Mary Ward Catholic Elementary School**

Chair MacNeil presented a video featuring Mary Ward Catholic Elementary School which received third place at the OCSTA 2017 Catholic Trustees' Seminar on January 13-14 "The Story Behind the Name of Our Catholic School" Short-Video Contest for Students.

Chair MacNeil presented the OCSTA Video Certificate to Joseph Tornabouno, Principal of Mary Ward Catholic Elementary School.

Trustee O'Leary, Vice-Chair Burtnik and Trustee Sicoli highlighted the emotional and impacting Truth and Reconciliation: Walking Forward Together presentation during the OCTSA Professional Development Seminar.

**3. General Discussion to Plan for Future Action**

Director Crocco announced Senior Administrative Council are on schedule to continue to bring update reports, and long range plan reports to future Committee of the Whole and Board meetings in compliance with the 2016-2017 System Priorities.

**4. Trustee Information**

**4.1 Spotlight on Niagara Catholic – January 17, 2017**

Director Crocco highlighted the January 17, 2017 Spotlight on Niagara Catholic

**4.2 Calendar of Events – February 2017**

Director Crocco reviewed the Calendar of Events - February 2017 for Trustees information.

**4.3 Draft 2017 Board Committee Membership**

Chair MacNeil distributed the draft 2017 Board Committee Membership for the review of Trustees.

Moved by Trustee Burtnik

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board approve the 2017 Board Committee Membership, as presented.

**CARRIED**

**4.4 OCSTA January 23, 2017 Memorandum – Bill 68 Modernizing Municipal Legislation – Submission to Standing Committee**

Director Crocco highlighted the OCSTA January 23, 2017 Memorandum – Bill 68 Modernizing Municipal Legislation – Submission to Standing Committee.

**4.5 OCSTA January 26, 2017 Memorandum – OCSTA/OCSBOA Business Seminar – Registration**

Director Crocco reminded Trustees that the OCSTA/OCSBOA Business Seminar will be held on April 27, 2017.

Trustees are asked to confirm their attendance with Anna Pisano, Administrative Assistant to Corporate Services & Communications.



Director Crocco shared Cogeco's video coverage of the Board's Annual Baby Day for the information of Trustees.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

Moved by Trustee Charbonneau  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 9:08 p.m. and reconvened at 10:40 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Charbonneau  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of January 31, 2017.

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of December 20, 2016, as presented.

**CARRIED (Item F1)**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of January 17, 2017, as presented.

**CARRIED (Item F2)**

**SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of December 20, 2016, as presented.

**CARRIED (Item F4.1)**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded of January 17, 2017, as presented.

**CARRIED (Item F4.2)**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of January 17, 2017, as presented.

**CARRIED (Item F5)**

The following motions were reported from the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of January 17, 2017:

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the motion from the In Camera Session of the Board Meeting – SECTION B: Student Trustees Excluded of F5.1

**CARRIED (Item F5.1)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Charbonneau

Seconded by Trustee Fera

**THAT** the January 31, 2017 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:44 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **January 31, 2017.**

Approved on **February 28, 2017.**

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Fr. Paul MacNeil  
Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer